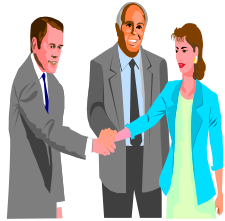


About the course:

“First Line Supervision” for Police/ Correctional officers



“how to get the job done through peo-”

This one week training program is designed to provide training in first line supervision dealing with police and/or correctional personnel. The course will provide the cornerstone for your managerial and supervisory duties. Typically, the best officer is promoted and then expected to perform as a supervisor with little or no training on how to supervise others and get the job done through people. This course will provide comprehensive training in supervisory techniques and responsibilities in police/correctional facilities and will be instructed by experienced and veteran supervisory trainers.

About the topics:

- Accepting supervisory responsibility
- Core values
- Civil liability
- Decision Making
- Interpersonal relations
- Ethical Leadership
- Time Management
- Empowerment and delegation
- Team building and motivation
- Collective bargaining; Labor relations
- Grievance handling; In-basket exercise
- Additional synergistic exercises

Correctional officer training: Should enough correctional officer students be in attendance, a 2nd instructor will be utilized and the class will be split in half for either 1 or 2 days to discuss the correctional training issues in depth. This will be determined on the 1st day of training. Should there not be enough correctional students in attendance, a short overview of the correctional training issues will be provided.

Correctional issues (an overview of these issues will be provided)

- Religious rights in today's jails
- Legal updates - PLRA & PREA
- Retention of correctional staff

About the instructors:

William Healy was a career law enforcement officer who was a member of the law enforcement community for the past 29 years. For the past 24 years Mr. Healy had been a member of the Ohio State Highway Patrol and was the Commander of the Highway Patrol's Traffic Drug Interdiction Team (TDIT), and retired from the State Patrol in 1999. Mr. Healy has a Bachelor's Degree from Ohio University and a Master's Degree from Central Michigan University in General Administration. Mr. Healy is a graduate of the Southern Police Institute's Administrative Officer's Course at the University of Louisville. He has served as an instructor at the Northwestern University Traffic Institute (NUTI), the International

Association of Chiefs of Police (IACP), the Ohio Attorney General's Conference on Law Enforcement, the Drug Enforcement Administration, and the Drug Interdiction Assistance Program. He is a life-time certified instructor with the Ohio Peace Officer's Training Council (OPOTC), and currently serves as the Director of Training for the Northcoast Polytechnic Institute.

At least one additional instructor will be used:

Jack Hall is a career law enforcement officer who has over 17 years experience and is currently assigned as a Captain at the Cleveland Metroparks Ranger Department. In Fairview Park, Ohio. He previously served as a Sergeant in charge of the Avon Lake Police Department's Detective Bureau for over 12 years. He has handled cases focusing on financial fraud, drugs and sexual-related crimes. Captain Hall has also completed specialized training in computer forensics and practical homicide investigation. He is a former adjunct

faculty member of Lorain County Community College's School of Police Science (1993-1994). He is an OPOTA certified instructor.

William McGee is a twenty year veteran of law enforcement who has served with the Solon Police Department in Solon, Ohio. Sergeant McGee has served in a variety of assignments throughout his career and presently serves as Jail Administrator of the Solon Police Department's Full-Service correctional facility. As such, he is in charge of all personnel, training, equipment and facilities related to the correctional center. Mr. McGee is a graduate of the North Coast Polytechnic Institute's Police Executive and Administrative Leadership School (PEALS). He is a Commander with OPOTA's Correctional program and has provided instruction on correctional issues to various groups and agencies in the past couple years.

REGISTRATION INFORMATION

Name _____

Agency _____

Address _____

City _____ State _____

Zip _____ Phone _____

FAX _____ e-mail _____

**Registration fee:
\$400.00 per person**

___ Payment Enclosed
___ Bill Me (P. O. Number _____)

Training Site:

**Garfield Heights Fire Department
5115 Turney Road
Garfield Heights, Ohio 44125**



4 WAYS TO REGISTER:

On Line: www.ncpi-ohio.com

Mail: Northcoast Polytechnic Institute
Attn: William D. Healy, Director
6688 Steinbeck Court
North Ridgeville, Oh 44039
Phone (440) 353-0796

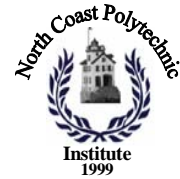
e-mail: info@ncpi-ohio.com

Fax: (440) 353-0797

FOR OFFICE USE ONLY
School No _____
School: First Line Supervision for Police and Corrections
Garfield Hts. PD November 12-16, 2012

WEB: www.ncpi-ohio.com

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Fax (440) 353-0797
e-mail: info@ncpi-ohio.com
Web: www.ncpi-ohio.com



presents

**First Line
Supervision
for
POLICE
& CORRECTIONS**

Hosted
by



**Garfield Heights
Police
Department**

One week School

MONDAY - FRIDAY

**November 12-16,
2012**

**8:00 AM - 4:30PM
each day**